



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | |
|---|---|
| 1. Name of the Institution | SHRI U P ARTS, SMT. M G. PANCHAL SCIENCE AND SHRI V. L. SHAH COMMERCE COLLEGE |
| Name of the head of the Institution | Sanjaykumar Sumantlal Shah |
| Designation | Principal |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 02763-289081 |
| Mobile no. | 9428047489 |
| Registered Email | collegepilvai@yahoo.com |
| Alternate Email | pilvaicollege@gmail.com |
| Address | At & Post: Pilvai, Ta: Vijapur, Dist: Mahesana |
| City/Town | Pilvai |
| State/UT | Gujarat |

| Pincode | 384550 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|------|----------------------|-------------|-------------|-------|-------|------|----------------------|----------|--|-------------|-----------|---|---|------|------|-------------|-------------|---|---|------|------|-------------|-------------|---|----|------|------|-------------|-------------|
| 2. Institutional Status | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Affiliated / Constituent | Affiliated | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Type of Institution | Co-education | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Location | Rural | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Financial Status | Self financed and grant-in-aid | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | Dr Chirag A Acharya | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | 02763289081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mobile no. | 9428224791 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Registered Email | iqac.pilvai@gmail.com | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Alternate Email | mnc.chiragacharya@gmail.com | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | https://pilvaicollege.org/wp-content/uploads/2019/03/AQAR-2017-18.pdf | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | Yes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | http://pilvaicollege.org/wp-content/uploads/2019/07/Academic-2018-19.pdf | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>72.7</td> <td>2007</td> <td>31-Mar-2007</td> <td>30-Mar-2012</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.01</td> <td>2014</td> <td>21-Feb-2014</td> <td>20-Feb-2019</td> </tr> <tr> <td>3</td> <td>A+</td> <td>3.45</td> <td>2019</td> <td>09-Sep-2019</td> <td>08-Sep-2024</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 1 | B | 72.7 | 2007 | 31-Mar-2007 | 30-Mar-2012 | 2 | A | 3.01 | 2014 | 21-Feb-2014 | 20-Feb-2019 | 3 | A+ | 3.45 | 2019 | 09-Sep-2019 | 08-Sep-2024 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | B | 72.7 | 2007 | 31-Mar-2007 | 30-Mar-2012 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | A | 3.01 | 2014 | 21-Feb-2014 | 20-Feb-2019 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | A+ | 3.45 | 2019 | 09-Sep-2019 | 08-Sep-2024 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | 29-Jun-2007 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Quality initiatives by IQAC during the year for promoting quality culture

| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
|--|--------------------|---------------------------------------|
| Executive Training Workshop | 30-Mar-2019 01 | 50 |
| Training Workshop for Teaching and Non-Teaching Staff | 18-Mar-2019 03 | 60 |
| MOU with RUSA . KCG, Gujarat State | 11-Jan-2019 365 | 50 |
| Eklavya Academy | 01-Aug-2018 300 | 117 |
| GISIRF participation | 10-Dec-2018 15 | 50 |
| NIRF participation | 07-Dec-2018 15 | 50 |
| Finishing School (Three Batches) | 05-Sep-2018 300 | 130 |
| Preparation of SSR for third cycle accreditation of NAAC | 01-Jan-2019 90 | 50 |
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|---------------------------------------|--|-----------------------------|----------|
| Institution | University Level workshop on Computer | Hemchandracharya North Gujarat University, Patan | 2019 3 | 32000 |
| Institution | Finishing School | KCG, Govt. of Gujarat | 2019 365 | 500000 |
| Institution | Placement | KCG, Govt. of Gujarat | 2019 365 | 50000 |
| Institution | RUSA 2.0 | KCG Govt. of Gujarat | 2019 730 | 10000000 |
| Institution | Unnat Bharat Abhiyan | Govt. of India | 2019 365 | 50000 |
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

| | |
|---|--|
| 10. Number of IQAC meetings held during the year : | 3 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |
| 12. Significant contributions made by IQAC during the current year(maximum five bullets) | |
| <ul style="list-style-type: none"> • The IQAC has done hard work for 3rd Cycle NAAC accreditation process and successfully submitted SSR online. • The IQAC organized successfully three batches of Finishing School sponsored by Knowledge Consortium of Gujarat (KCG) of Gujarat Government. • The IQAC has prepared and submitted DPR for the grant of RUSA 2.0 Component 9 and received 2.0 crores grants. • The institution has started Eklavya Academy for Competitive Examinations Preparations. • The IQAC has arranged the Faculty Exchange Programme with Pramukh Swami Science H D Patel Arts College, Kadi and Faculty Training Programme for Staff. | |
| View File | |
| 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year | |
| Plan of Action | Achivements/Outcomes |
| Timely arrange IQAC meeting and reform new committee. | In this academic year three IQAC Meeting was conducted and prepare action plan and chalked out for the same. |
| View File | |
| 14. Whether AQAR was placed before statutory body ? | Yes |
| Name of Statutory Body | Meeting Date |
| Academic Council and Executive committee | 12-Aug-2019 |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |

| | |
|--|---|
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 11-Jan-2019 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | The college has instituted an Internal Quality Assurance Cell (IQAC) as per the guidelines of NAAC UGC. The cell consists of members from the Management, college Alumni, Principal of the college, Co ordinator of the steering committee (NAAC and IQAC), heads of the departments and other reputed people of the town. The cell aims at quality enhancement based on the suggestions of the previous NAAC peer team report. Every year the cell outlines the goals and sets targets regarding the overall quality of the institution, which includes needful things to be done and feedback from all stakeholders. The meeting of IQAC is regularly being held at the college wherein all the concerned issues regarding quality improvement are being discussed and solutions are arrived at. The annual report on the institute efforts of quality improvement and the achievement of superior outcomes on all aspect of holistic education is being sent to NAAC UGC as Annual Quality Assessment Report (AQAR) by the IQAC. The AQAR of institution is placed before management of the institution. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri U. P. Arts, Smt. M. G. Panchal Science & Shri V. L. Shah Commerce College, Pilvai is an affiliated institution with Hemchandracharya North Gujarat University, Patan and not an autonomous institution. The University frames the curriculum of all the subjects to be delivered in the affiliated institutions. Accordingly, this institution has created and maintained an inspiring atmosphere in the campus to support the effective delivery of all components of the curriculum like teaching, learning, assessment and resource in its core

function of teaching at the class room level. At the macro level, the curriculum of teaching here aims to equip students with firstly, deeper knowledge in their core subjects, necessary skills and moral values in their personal life and meaningful participation in the society as responsible citizens of the country; secondly, pursuance of higher education and thirdly; transition from students to valuable human resources. At the micro level, the mission of the curriculum and its teaching is set to develop in each student, the critical and creative thinking, evaluative ability, communicative skills, team spirit, inventive and innovative attitude and aptitude in all programs. In order to achieve the realization of the above said aims and mission of effective curriculum delivery, all the teachers in general are sent for trainings like orientation programs, refresher courses, short term courses, seminars, conferences and workshops. The teachers focus on a par with the learners, the content and the society. With their expertise, the trained teachers employ effective teaching methods to accommodate diverse learners and multiple intelligences, understand the curriculum thoroughly at the conceptual level. Consequently, they collect and use the appropriate and updated materials, digital resources, charts and posters, audio visual aids, multimedia and other ICT instruments in their class room teaching. The teachers, firstly, supervise the learning progress of the students, secondly, they bridge the gaps and divides developed in learning of the students in the class due to their socio cultural and economic issues rural and urban, poor and rich, gender discriminations, social stigmas and thirdly, resolve the problems of poor learning, absenteeism, by providing them with counselling. In the monitoring and evaluative process of the curriculum, written tests twice a semester, assignments, projects, seminars and viva voce are being conducted for all the students towards their internal assessment. To sum up, as for the effective curriculum delivery, the teachers are the true critical internal role players implementing, assessing and imparting quality education to the students. The curriculum categorically identifies the outcomes of the learning, standards and competences of the students and helps build a solid foundation to support learning in their current and higher level of studies.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| NIL | NIL | Nil | 00 | 0 | 0 |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil | NIL | Nil |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--|---|
| BA | Gujarati/Sanskrit/Hindi /History/Economics | 15/06/2018 |
| BSc | Chemistry/Mathematics/Physics/Botany | 15/06/2018 |
| BCom | Accountancy | 15/06/2018 |

| | | |
|------|-------------------------------|------------|
| MA | Hindi | 15/06/2018 |
| MSc | Organic Chemistry/Mathematics | 15/06/2018 |
| MCom | Accountancy | 15/06/2018 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | | |
|--------------------|-------------|----------------|
| | Certificate | Diploma Course |
| Number of Students | Nil | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| | | |
|---------------------------|----------------------|-----------------------------|
| Value Added Courses | Date of Introduction | Number of Students Enrolled |
| 20 | 15/06/2018 | 4010 |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| | | |
|---------------------------|--------------------------|---|
| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
| MSc | Mathematics | 6 |
| MSc | Chemistry | 143 |
| BSc | Botany | 19 |
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|--|
| Feedback Obtained |
| <p>Institution has its own website and regularly upgraded during current year we collect feedback online from our students, teachers, alumni and parents regarding syllabus. We prepared separate questioner for each of the stakeholders. The question for syllabus are as below Learning value In term of skills/concepts/knowledge/analytical/abilities. Applicability/relevance to real life situations. Depth of the course content. Extent of coverage of course. Availability of study materials. Reference and text book Level of course on the basis of understanding. Usefulness of course in career building. Overall rating. IQAC, Principal and faculty member motivate students to fill feedback. According to above mention question all stakeholders put their view against it. First we collect feedback and analysed it. Our feedback analysis committee analysed all feedback and prepared a conclusion of each feedback question. They also find out lacuna of syllabus and put it again IQAC. Our institute is an affiliated institution with Hemchandracharya North Gujarat University, Patan and not an autonomous institution. The University frames the curriculum of all the subjects to be delivered in the affiliated institutions so institute is</p> |

helpless to change syllabus but we collect feedback from faculty and students, summarized it and send to BOS of respective subjects in University for implementation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---|---------------------------|--------------------------------|-------------------|
| MCom | Accountancy | 60 | 115 | 39 |
| MSc | Organic Chemistry/Mathematics | 50 | 140 | 89 |
| MA | Hindi | 60 | 18 | 4 |
| BCom | Accountancy | 130 | 160 | 133 |
| BA | Gujarati/Sanskrit/Hindi/History/Economics | 390 | 450 | 389 |
| BSc | Chemistry/Mathematics/Physics/Botany | 240 | 1000 | 255 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 1677 | 228 | 43 | Nil | 18 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 43 | 43 | 8 | 40 | 13 | 12 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute established mentoring system the following points are considered. All faculty members are motivated by the principal. Faculties are guided by the principal and give details about the mentoring system. According to students strength students are allotted to each mentor. In this system two, one girl and one boy students are included. Under one mentor around 50 students are allotted. In this system students put their problem again mentor and mentor try to solve it when it is big problem mentor contact related committee or Principal to solve it. Students may put up problem like study, facility, examination, learning related problem, library etc. We arrange

following system for smoothly manage mentoring system. Principal Various Committees Mentor Faculty Mentor Students Allotted Students

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 1908 | 43 | 01:44 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| | | | | |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| 54 | 43 | 9 | 13 | 25 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| | | | |
|-------------------|---|-------------|--|
| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| 2018 | NA | Nil | Nil |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BA | BA | SEM 6 | 22/03/2019 | 20/05/2019 |
| BCom | BCOM | SEM 6 | 22/03/2019 | 23/05/2019 |
| BSc | BSC | SEM 6 | 22/03/2019 | 24/05/2019 |
| MA | MA | SEM 4 | 01/04/2019 | 13/06/2019 |
| MCom | MCOM | SEM 4 | 01/04/2019 | 29/05/2019 |
| MSc | MSC | SEM 4 | 01/04/2019 | 28/06/2019 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Head of the institution and heads of the departments are in regular touch with the grievances of students. They have their own mechanism to collect information either directly or indirectly or confidentially. We have a separate suggestion box which is attended to frequently by the principal. Students openly express their opinions. Hence we are getting vital information about the merits and deficiencies of the teachers. Concerned teacher is advised as the situation warrants. This is an informal way of continuous internal evaluation. CC cameras are effectively used to monitor the activities of the staff and the students. Periodically we conduct Evaluation of infrastructure is also done by students. Basic amenities related issues are subject to continuous internal evaluation. Complaints received directly from the students will be sent to concerned authorities for the redressed of their grievances. A feedback format fixed by IQAC is distributed to the students, which covers all the information regarding the performance of a teacher. The data so collected is consolidated,

evaluated, analysed by the committee. Corrective measures are taken. Concerned teachers are personally contacted and informed confidentially about the result of internal evaluation. Liberties are given to the students to contact the HOD, mentor and the principal at any time. This free accessibility has yielded fruits. Continuous internal evaluation of students takes place even in the class. Our cultural activities and competitions held in our college help us to assess their talent. Evaluation of their various talent is done in Gyanotsav a talent search competitions.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes we prepared Academic calendar every year according to respective University calendar. In this Dates / periods of following matters are covered. Beginning of academic year Admission Procedure UG and PG Classes Commence UG and PG Welcome Ceremony Yoga Day Student centric activities Gyannostav, Curriculum and Co Curriculum activities. Last date for Submission of Enrolment forms for first year UG abd PG Students Activities pertaining to SAPTDHARA, Student centric activities. Teachers Day Celebration and Felicitation Ceremony Submission of University Examination Forms. Sem 1,3,5. Assignment, Seminar Submission First Internal Test University Examination End of 1st term Diwali Vacation Beginning of Second term University Examination. Sem 1,3,5. Annual Day and Activities pertaining to SAPTDHARA Submission of University Examination Forms. Sem 2,4,6. Assignment. Seminar Submission Second Internal Test University Examination. Sem 2,4,6. End of Second term Summer vacation The academic calendar of each year is published on the official website of the institute so students are see all dates right of way and plan according to it.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pilvaicollege.org/programme-outcome/>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|---|---|---|-----------------|
| MSC | MSc | Organic Chemistry/Mathematics | 75 | 69 | 92.00 |
| MCOM | MCom | Accountancy | 39 | 37 | 94.87 |
| MA | MA | Hindi | 8 | 8 | 100.00 |
| BSC | BSc | Chemistry/Mathematics/Physics/Botany | 264 | 258 | 97.73 |
| BCOM | BCom | Accountancy | 91 | 83 | 91.21 |
| BA | BA | Gujarati/Sanskrit/Hindi/History/Economics | 167 | 141 | 84.43 |

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://pilvaicollege.org/wp-content/uploads/2021/02/2.7.1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil | 000 | 00 | 0 | 0 |

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------------|
| Training Workshop For staff regarding IPR | IQAC | 18/03/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL | NIL | NIL | Nil | NIL |

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL | NIL | NIL | NIL | NIL | Nil |

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 4 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| Chemistry | 1 |
| Zoology | 1 |
| Gujarati | 1 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|------------|-----------------------|--------------------------------|
| International | Chemistry | 2 | 2 |

| | | | |
|---------------------------|---------|---|---|
| International | Zoology | 2 | 2 |
| National | Zoology | 1 | 1 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| Economics | 1 |
| Hindi | 2 |
| Sanskrit | 2 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---------------------------|----------------|------------------|---------------------|----------------|---|---|
| NIL | NIL | NIL | 2018 | 0 | 00 | Nil |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---------------------------|----------------|------------------|---------------------|---------|---|---|
| NIL | NIL | NIL | 2018 | Nil | Nil | 00 |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 1 | 9 | 2 | 3 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|--|--|
| NIL | NIL | Nil | Nil |
| No file uploaded. | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------|-------------------|-----------------|------------------------------|
| NIL | NIL | NIL | Nil |

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|-------------------------|--|--|
| NSS | Gram Panchayat | Swachhata Abhiyan march | 3 | 50 |
| NSS | Election Commission | Matdat Jagruti | 2 | 46 |
| NSS | PSC Center | AIDS Awareness | 1 | 50 |

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Faculty exchange | 5 | CPE-UGC | 6 |

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|-------------------|----------------------|---|---------------|-------------|-------------|
| Faculty exchange | Recourse person | Information broadcast Department, Gandhinagar, Gujarat | 23/07/2018 | 23/07/2018 | 1 |
| Faculty exchange | Recourse person | Tex Book Board, Gujarat Govt. | 30/06/2018 | 30/06/2018 | 1 |
| Faculty exchange | Recourse person | UGC-HRDC, Gujarat University Amdabad | 08/06/2018 | 08/06/2018 | 1 |
| Faculty exchange | Recourse person | UGC-HRDC, Gujarat University Amdabad | 14/06/2018 | 14/06/2018 | 1 |

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--|--------------------|--------------------|---|
| PS Science HD Patel Arts College, Kadi | 01/07/2018 | Academic | 150 |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 55 | 56.17 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Newly Added |
| Seminar halls with ICT facilities | Existing |
| Video Centre | Nil |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Classrooms with Wi-Fi OR LAN | Newly Added |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Soul | Fully | 2.0 | 2004 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|--------|-------|---------|
| | | | | | | |
| Reference Books | 24254 | 3025540 | 287 | 290929 | 24541 | 3316469 |
| e-Books | 97000 | Nil | Nil | Nil | 97000 | Nil |
| Journals | 88 | 74255 | 78 | 80840 | 166 | 155095 |
| CD & Video | 438 | 19000 | Nil | Nil | 438 | 19000 |

| | | | | | | |
|---------------------------|-------|--------|-----|-------|-------|--------|
| Library Automation | 1 | 5000 | Nil | Nil | 1 | 5000 |
| Text Books | 17558 | 827400 | 170 | 22483 | 17728 | 849883 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NIL | NIL | NIL | Nil |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 175 | 2 | 2 | 11 | 3 | 9 | 26 | 10 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 175 | 2 | 2 | 11 | 3 | 9 | 26 | 10 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 10 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| Intranet | Intranet facility is provided for the easy access of study materials, Video lectures, Assignments, University old papers, online Quiz etc. in the campus for that we established one server in the office so it is difficult to give link. |
| College Android Application | https://play.google.com/store/apps/details?id=com.nextgensoft.pilvaicollege&hl=en |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 30 | 30.81 | 25 | 25.36 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The management ensures that enough UGC grants and funds are allocated and then utilized for the maintenance. We have a committee to ensure optimum allocation and utilization of the available finance. It functions in following manner. The institution collects the suggestions and complaints from the students and staff members. The committee classifies it on the basis of requirements and then it is forwarded to the head of the institution. The head of the institution solves the problem and makes suggestion to related person who looks after the maintenance task. Analyze them. Allocate appropriate financial aid to the requirement. Invite tenders from different agencies. Compare it and the select tender on the basis of lowest cost qualitative work. Place the order

<https://pilvaicollege.org/procedures-and-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution | Vidhya Vinay Scholarship | 19 | 95000 |
| Financial Support from Other Sources | | | |
| a) National | Post Metric - ST, SC, BCK, PH, EBC and Free waver scheme for Girls students | 625 | 2356930 |
| b) International | Nil | Nil | Nil |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|--|-----------------------|-----------------------------|-------------------|
| Workshop on Life Skill and Employability Skill ty | 06/10/2018 | 65 | IQAC |
| Computer Training Seminar | 21/10/2018 | 53 | IQAC |
| Workshop on Physical Chemistry Instrumental Techniques | 17/09/2018 | 45 | CPE UGC |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the | Number of | Number of | Number of | Number of |
|------|-------------|-----------|-----------|-----------|-----------|
| | | | | | |

| | scheme | benefited students for competitive examination | benefited students by career counseling activities | students who have passed in the comp. exam | students placed |
|------|---|--|--|--|-----------------|
| 2018 | eklavya Academy for the preparation of Competitive exam | 150 | Nil | Nil | Nil |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 10 | 10 | 4 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| NIL | Nil | Nil | NIL | Nil | Nil |

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---|---------------------------------|---------------------------------|
| 2018 | 189 | B.A, B.Sc. and B.Com | Hindi, Gujarati, Sanskrit, Economics, History, Chemistry, Botany, Mathematics, Commerce | Various Institutes of the State | M.A, M.Sc., M.Com, B.Ed., Ph.D. |

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|-------|---|
| Nil | Nil |

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
|----------|-------|------------------------|

| | | |
|---|-----------|-----|
| Cultural | Institute | 50 |
| Sport | Institute | 100 |
| Quiz, Poster presentation, Rangoli, Oral presentation | Institute | 300 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|--------------------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---|
| 2018 | Classical Dance Award Youth Festival | National | Nil | 1 | BSC00418 10461 | PANDYA ANJALI PRA KASHCHANDR A |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a College Student Vartul, Association, since its inception and it has been actively engaged in the academic and extracurricular activity of the institution. It has creative and vital representation in various committees related to academics and extracurricular activity. The class representatives and office bearers of the Association are the ranker students of each class elected. They are enthusiastically involved in all the activities of the institution and get their problems immediately and unhesitatingly resolved. The stake holders have successfully converted the Association a very significant platform by realizing the mission and vision of the institution. It is a matter of pride to state that all the academic and administrative activities are very much student friendly. Moreover, it is acting as a link connecting both the classrooms and the society. The Association has been an integral part of the regular academic and administrative decisions through the students participation as follows 1.Sports and Cultural Events All the students through their representatives participate in the meetings and their opinion are carried out in the conduct of the said all events of the institution. 2.College Development Committee As per the departmental instructions, it is very important to highlight that a student member of the CDC has all rights to have a word in its meetings related to the developmental activities of the institution. 3. IQAC Students are the member of IQAC of the institute they are free to put student, Academic and administrative related problems in the meeting.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

700

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

Once in a year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governing authorities of Mandal take the lead in the governance and management of the institution. The Managerial Body and Executive committee of the management along with the Principal support day today functioning of the Institution administration. The management inspires the staff members by its personal interaction during get together meetings and motivates the staff to give the best in the teaching assignments. Authority and executive members of Management are always available to guide us for overall development of the Institute. They encourage and sanction funds to utilize the funds for different developmental activities of the college. They also contribute generously in terms of awards and recognition to deserving candidates. The college practices decentralization and participative management by constituting Institution level committees and assigning work to different committee members. Each committee is headed by a convener and few members under the chairmanship of the Principal. Official notice is issued along with the guidelines defining the roles and responsibilities of the committees. Policies and plans are constituted, monitored and evaluated by IQAC. The Principal, Vice Principal, Faculty In charges, HODs, Administrative Coordinator and the various committees implement the plans and policies together. The staff members participating in execution of the institutional activities are motivated and good work is appreciated by authority. The committees prepare action plans and submit to the principal for approval. The committees carry out the activities and at the end of the academic year the conveners submit the reports of the work done to the head of the institution. The students representatives are also nominated to carry out the co curricular and extracurricular activities. Feedbacks available from the students and stakeholders are considered for the improvement of the plans and policies. The Principal constitutes different committees at the beginning of each academic year. These committees are IQAC Admission Committee Time-Table Committee Library Committee Grievance Redressal Committee Cultural Committee Sports Committee Examination Committee Finance Committee Research Committee Saptdhara Career Guidance Centre Women Development Cell NSS NCC Science Society

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|---|
| Admission of Students | First year UG student admission fully online and on the bases of merit. |
| Industry Interaction / Collaboration | Institute do academic, research, culture etc. MOUs with nearby institutes and industries and arrange seminar, workshop, faculty exchange, |

| | |
|--|--|
| | student exchange like programme with the collaboration of MOU institutes and industries. |
| Human Resource Management | Our management and principal always take care to manage human resources. |
| Library, ICT and Physical Infrastructure / Instrumentation | Institute always excited to added books, ICT equipments, physical and academic infrastructure. Ever year institute ask faculty of all the department for their requirements and according to grant committee and principal take decision to allot the grant. |
| Research and Development | IQAC and research committee continues encourage PG students and staff to do research. |
| Examination and Evaluation | Institute organise one internal exam during the each semester. Rest of internal exam faculty of each subject take test during class for continues assessment. |
| Teaching and Learning | Institute have sufficient staff in all the subjects and they are well experience. We have LCD in the needed class room so teacher use it to better convey. Most of the teacher use ICT in their learning process. |
| Curriculum Development | Curriculum development is not a part of institute because we are the affiliated with HNGU, Patan but more their 10 faculties are the member of BOS and they play their role in to Curriculum development and others are giving their view regarding it. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|---|
| Administration | Institutional administrative office is fully atomized and all the process is doing in Office Management Software. |
| Finance and Accounts | All financial and Account are maintain in tally ERP.9 software. |
| Student Admission and Support | Admission of students is online. We provide link on our official website. Students fill their form online and automatically merit is prepaid. Students have to submit their feedback regarding institutional support service. |
| Examination | Examination is not online but institute put their internal marks on our official website. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
| 2019 | Dr K A Patel | Website Developing | Private Body | 1305 |
| 2018 | Dr S S Shah | Rusa 2.0 Camp | KCG | 7560 |
| 2018 | Dr S S Shah | Rusa 2.0 Camp | KCG | 5273 |
| 2018 | Dr S S Shah | National Conference of AICP | AICP | 12037 |
| 2018 | Dr S S Shah | National Seminar on new methodology of NAAC | KCG | 1480 |
| 2018 | Dr C A Acharya | National Seminar on new methodology of NAAC | KCG | 1480 |
| 2019 | DR G R Jani | Pension Revised Camp | Govt. of Gujarat | 620 |

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2019 | Training Workshop on | Training Workshop on Android Application | 18/03/2019 | 20/03/2019 | 43 | 12 |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Faculty Development Programmes1 | 2 | 27/05/2019 | 02/06/2019 | 6 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 29 | 14 | 20 | 7 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|--|---|
| Co operative Society / Group Insurance | Co operative Society / Group Insurance | Govt. Group Insurance / Veer Kinariwala Insurance |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts maintain in Telly software and entries account are monitored by authorities. There is a mechanism of checking, rechecking and crosschecking of accounts by the authorities. Besides, an arrangement is made by the management for internal audit at least two times a year by C.A. In the case of spending of UGC grant, there is IQAC, Finance Committee and Library Committee take a decision. All purchases are done through tender system. The external audit is also done by the state government periodically. The grant of state government is finalized only after the audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|--------------------------------|
| Shri Dinesh Chimanlal Talati | 250000 | Competitive exam training fund |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|--------|
| 250000 |
|--------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---------------------------------------|----------|-------------------------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nil | Yes | IQAC |
| Administrative | Yes | Higher education Dept., Gujarat Govt. | Nil | Management appointed CA |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|-----|
| Nil |
|-----|

6.5.3 – Development programmes for support staff (at least three)

| |
|---|
| Newly added Software training Orientation programme for newly appointed staff Computer training programme Staff motivation programme |
|---|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|---|
| Prepare and submit AQAR Find out weakness and strength Maintaining the physical |
|---|

and academic infrastructure.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | Yes |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2018 | Welcome ceremony for newly admitted students | 19/04/2018 | 13/07/2018 | 14/07/2018 | 550 |
| 2018 | Teachers day celebration | Nil | 08/09/2018 | 08/09/2018 | 166 |
| 2018 | Thalassemia Test | Nil | 14/09/2018 | 14/09/2018 | 100 |
| 2018 | Gyanotsav (Students Centric Programme) | Nil | 14/09/2018 | 15/09/2018 | 300 |
| 2018 | Workshop on physical chemistry instrumental techniques | Nil | 17/09/2018 | 17/09/2018 | 100 |
| 2018 | Faculty exchange programme | Nil | 17/09/2018 | 22/09/2018 | 5 |
| 2018 | Students assistant programme | Nil | 28/09/2018 | 28/09/2018 | 250 |
| 2018 | Svachhata Abhiyan | Nil | 02/10/2018 | 02/10/2018 | 200 |
| 2018 | Workshop on life and employability skill | Nil | 11/10/2018 | 13/10/2018 | 65 |
| 2018 | water awareness programme | Nil | 20/12/2018 | 20/12/2018 | 300 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| rights of women | 31/10/2018 | 31/10/2018 | 55 | 40 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| Botanical Garden. Solar panel of 9 kilowatt was established. Normal Lights are replaced by LED lights. Tree plantation. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|----------------------------|--------|-------------------------|
| Scribes for examination | Yes | 2 |
| Any other similar facility | Yes | 2 |
| Physical facilities | Yes | 2 |
| Ramp/Rails | Yes | 7 |
| Rest Rooms | Yes | 1 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|--------------------|------------------|--|
| 2018 | 2 | 1 | 29/06/2018 | 1 | Motivation Speech | Matdar Jagruti | 143 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|--|---------------------|--|
| Code of conduct for staff and students | 11/06/2018 | All stakeholders follow the roles of State govt., / University / UGC like bodies. Principal have power to take action for smooth administration. Stakeholders do not complain directly to the management or upper office. Staff and students have prohibited to smoke and chewing tobacco in the campus. They also help to clean |

the campus. They also do not use mobile except emergency. Staffs want to take higher education during the job they have to take permission of management and higher authorities compulsory. Stakeholders must follow timely change the roles by the management.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|-----------------------------|---------------|-------------|------------------------|
| National Unity Day | 30/10/2018 | 30/10/2018 | 40 |
| Gandhi Jayanti | 02/10/2018 | 02/10/2018 | 200 |
| Voter Awareness Programme | 20/12/2018 | 20/12/2018 | 300 |
| Republic Day Celebration | 26/01/2019 | 26/01/2019 | 100 |
| Independent Day Celebration | 15/08/2018 | 15/08/2018 | 125 |
| Womans Day | 08/03/2019 | 08/03/2019 | 74 |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The institution has developed a Garden between commerce and science buildings having various types of plants and trees.
- The institute also planted various trees in Anandivan- A Botanical garden.
- The institution done green audit of the campus.
- Vehicle free and dust free campus. Green campus clean campus campaign.
- Tree plantation in campus by NSS and NCC unit.
- Rain water harvesting.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice I Botanical Garden, ANANDI VAN TITLE: ANANDIVAN - A BOTANICAL GARDEN : Save Environment Save Lives... OBJECTIVES OF THE PRACTICE: Aim and objectives: Proper use of 25 acres of unused wasteland of the institute. Maintaining the environment of the institute by planting trees and bringing the students closer to nature Protect various rare species of plants and trees. Develop and maintain the Garden as a living attraction for birds and animals. Develop new areas of learning for botany and zoology students. Developing the park as an environment hotspot. To establish research and medicinal center. Get income from the fruits section and use it for Garden maintenance. For water harvesting, develop farm ponds in Garden. 3. THE CONTEXT: The institute has about 49 acres of unfruitful fertile land. In this land, the untimely plantation of thousands of old acacia trees was engulfed. Dr Sanjay Shah, the Principal of the institute, got the idea of using this fertile land to make a huge Botanical Garden. The management approved his idea and thus the project became a dream project of the Institution. It is considered to be the help of forest department for this big project of environment. This environment related project was needed to build huge campus walls for tree protection while creating tubewells for tree plantation. To meet this requirement, the

management cost of Rs 75 lakhs is to show its environmental sensitivity and social responsibility. 4. THE PRACTICE: 25 acres of unused land had a plenty of acacia trees, which was levelled and cleaned with the permission of the State Government With the help of forest department and as a part of the district 'Van Mohatsav', the park was developed in the premises of this institute. The honorable alumni and the Chief-Minister of Gujarat, Mrs. Anandiben Patel, approved the idea of Anandivan enthusiastically. The forest department named the park 'Anandivan' The Management for Anandivan provided organizational and financial help. They helped in developing irrigation facilities worth 20 lacs INR in the area. An investment of 55 lacs INR was made for preservation and protection of Anandivan. With the guidance of forest department and life-science department of the institute, the land was divided and classified to accommodate various plant species according to their growth requirements. Nearly 10000 useful and rare trees of 270 species were planted. With the help and care of employees, students, teachers and the forest department, the project has achieved more than 80 of the envisioned success. A Van-kutir and about 3 ponds were developed in the park. The botanical name, common name and usages of all the species of trees and plants are displayed by Botany Department. The Science faculty obtained the permission to offer Botany majors from the institute. Sections in the Anandivan: Medicinal Plants Section Sandalwood Forest Rare and Endangered Plants Section Fruit section 1 Trifala Van Fruit section 2 Bamboo Plantation Fruit section 3 Sustainable Plants Section Bird forest Arboretum Children's park Mango and Lemon Trees Section Decorating forest 5. EVIDENCE OF SUCCESS Planting 10000 trees with 90 success ratio Planning of Garden Maintenance from Revenue from Various Medicinal and Fruit Trees Beautiful growth of trees in four years Various fruit yields have started and many birds have started living in forests 6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED There is a problem in leveling the land and removing the roots of old trees. Solution: we have taken help of JCB machine to remove roots and level land. In a large area, tree plantation was impossible for Institution Solution: The help of Forest Department was taken and through District Level Van Mahotsav the huge plantation was achieved. At high temperatures of 45 degrees in summer, trees were difficult to grow. If the plants are given continuous water, then they can survive. Solution: Two full time gardens have been designated for continuous watering to plants. As a result, we acquired 90 success ratio. Resources needed Financial Assistance from Management Forest Department Staff of College Botany Department Huge amount of Water Fertilizers and Pesticides Gardening Equipments 2. Best Practices II: Title of the practice:- Automation of the office work for accuracy and precision. Goal: The goal of the practice is to bring ease and efficiency in the administrative work. It is also to maintain accuracy, decency and accountability of the office work. It is to make office more transparent and increase its accessibility. It is eco-friendly practice that aims at making office work paperless and thus save the environment. Context: Office work is very strenuous. It is difficult to create record and maintain it. Moreover, the record is of different types and is maintained at different levels. It creates redundancy in the work. Thus office work is laborious and time consuming. One cannot expect complete accuracy in the office work as there remain number of human errors. As there is less transparency in the documentation, there is lot of scope for malpractices. It is also very difficult to maintain physical data in the form of papers and files and after certain period of time it has to be discarded. In that case retrieval of information becomes impossible. To overcome all these limitations of the office work and to make it more systematic and organized we have opted for office automation. Practice: For office automation we have installed Office Management Software. It has got office-task oriented useful tools. The complete automation of the office is possible by the use of this software. It has proved to be highly useful in the admission and enrolment process of the students. With the use of this software it has become easy to register the addresses and

contact nos. of the students. This software can make the process of classification simplified and we can easily make the classification of the recorded data i.e. preparing students' list caste wise, category wise, medium wise, stream wise, gender wise and subject wise. We also use this software for preparing I-card of students. There is automation of complete admission process and fee-structure too. It can maintain fee register and can provide information of the pending fees in shortest possible time. With the help of this software admission process can be executed smoothly. The special feature of this software is that the source data is created in a very accurate manner. Once it is created, the same data can be shared in the library, internal mark calculation, scholarship section etc. Thus it leads to the sharing of the resources and avoid redundancy of the work. At the same time this data is systematic and has scope for multiple accessibility. It can be accessed from different points. The important notices and information are communicated to each student by SMS. Various certificates like, Bonafied Certificate, Transfer Certificate, Attempt Certificate, etc., can be issued by it. It saves lot of time and efforts of the office staff. Moreover, one can easily retrieve the information even after a long time. Evidences of Success: It has saved lot of paper work and unnecessary repeated work.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pilvaicollege.org/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Benefits of intranet. The purpose of an intranet is to made communication simply. Using intranet technology communication and sharing of study material is cheaper and easier than internet. Intranet consists of interlinked local area networks. Intranet can act as communication hub for institutional stakeholders. You can store study materials like syllabus related material, video lecture etc. It is accessible at any time within the campus area. Intranet facility in the Institutional campus area. Institute established this facility for the student benefits. In this faculty of the entire department individually uploaded their respective study material so students can easily access and download for study purpose. Faculty also upload their PPT and video lecture on it student can revise that topic any time. Due to this facility faculty can communicate with students and they motivated to prepare a study material for the students. In this student get specific materials related to their syllabus. For this facility institute established one server in the cyber room and it is controlled by one computer operator. Faculty wants to upload or upgrade their materials they give to computer operator and he uploaded in the specific manor. How to use Intranet

Provide the weblink of the institution

<https://pilvaicollege.org/intranet-facility/>

8.Future Plans of Actions for Next Academic Year

- To Submit accounts of CPE 2nd Phase Scheme.
- To organize various co curricular extracurricular activities for students.
- To Prepare SSR and Complete NAAC 3rd Cycle Process.
- To discuss the NAAC Accreditation Result and review the Peer Team Report.
- Implementation of RUSA 2.0 Component-9 grant.
- To organize finishing School Programme of Government
- To arrange lecture series local and University level.
- Organize various student and faculty development programme.
- To made placement more efficient. To start academy for competitive examination.
- To encourage student to participate in NSS/NCC/Culture/Sport activities.
- To

maintain Botanical garden. • To develop college Android application. • Motivate students and staff to do research activity. • To motivate PG student regarding NET/SLET examination. • Enrich library by adding new reference books/ journal/periodicals /E resources. • Upgrade institutional website. • To reform examination pattern. • To extent the work and activities of IQAC like skill development. • Arrange lecture series. To arrange workshop for newly appointed teaching staff. • Celebrating various days. To initiate various awareness programme.